

# EXPO SERVICES

CORPORATE OFFICE  
 PO Box 2969  
 Zanesville, OH 43702  
 Phone/ Fax: 740-454-1201  
 Email: exposervicesoec@gmail.com

**EXHIBITOR ORDER FORM: OHIO EXPO CENTER ELECTRICAL SERVICES**

ADVANCE RATE: ORDER MUST BE RECEIVED 2 WEEKS PRIOR TO OPENING DAY OF SHOW.

ALL ORDERS RECEIVED AFTER DEADLINE WILL BE AT FLOOR RATE.

v. 1/26

**RATES**

**SPECIAL WIRING**

Rates quoted below cover reasonable access to electrical circuit and **do not** include connecting equipment or special wiring. All wiring and electrical work on exhibitor's display will be charged on a time and material basis. Proper tagging of equipment indicating voltage, phase, current, etc. is the responsibility of the exhibitor.

Electrical labor rate is \$75.00/hr between 8AM and 5PM. Double time rate applies after 5:30PM on weekdays, all day Saturday and Sunday, and holidays. Labor billed at 1 hour minimum. Two weeks advance notice on all labor orders is required. All clean line requests will be done by quotation only. Additional charges may apply for outdoor exhibitor spaces. **Electrical outlet may be on pillar behind booth if not on booth.** For quote, call 740-454-1201.

**ELECTRICITY AND ACCESSORIES**

QTY	SINGLE PHASE	ADVANCED RATES	FLOOR RATES	TOTAL
_____	120 Volt 0-1000W	\$80/outlet	\$115/outlet	_____
_____	120 Volt 1000-2000W	\$90/outlet	\$135/outlet	_____
_____	208 Volt 20 Amp	\$115/outlet	\$155/outlet	_____
_____	208 Volt 30 Amp	\$140/outlet	\$180/outlet	_____
_____	208 Volt 50 Amp	\$175/outlet	\$215/outlet	_____
<b>THREE PHASE</b>				
_____	208 Volt 20 Amp	\$175/outlet	\$235/outlet	_____
_____	208 Volt 30 Amp	\$190/outlet	\$250/outlet	_____
_____	208 Volt 50 Amp	\$205/outlet	\$265/outlet	_____
<b>EQUIPMENT</b>				
_____	Extension Cord (one receptacle)	\$30 each	\$40 each	_____
_____	3-Way Cube Tap (three receptacle )	\$30 each	\$40 each	_____
_____	4-Way Quad Box	\$35 each	\$45 each	_____
<b>LABOR</b>				
_____	LABOR IN Straight time	-----	\$75/ hr	_____
_____	LABOR IN Over time	-----	\$135/ hr	_____
_____	LABOR OUT Straight time	-----	\$75/ hr	_____
_____	LABOR OUT Over time	-----	\$135/ hr	_____

**Total:**

**PAYMENT**

**CHECKS - Complete the following:**

Please make checks payable to: Expo Services

Check # \_\_\_\_\_ Dated \_\_\_\_\_

Amount \$ \_\_\_\_\_

All checks are deposited upon receipt. Do not postdate.

There is a \$25 charge for all checks returned by the bank.

**CREDIT CARD - Complete the following: VISA M/C AMEX DIS**

3.5% Processing Fee. (CIRCLE ONE)

Acct # \_\_\_\_\_

Exp. Date \_\_\_\_\_ CVV \_\_\_\_\_ (3 or 4 digit code)

Card Holder \_\_\_\_\_

Signature \_\_\_\_\_

**PLEASE COMPLETE THIS PORTION. (For CREDIT CARD PAYMENTS - Provide C.C. billing address)**

Name of Event \_\_\_\_\_ Booth Number(s) \_\_\_\_\_ Email: \_\_\_\_\_

Firm Name \_\_\_\_\_ Tel. No. \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Print Your Name \_\_\_\_\_ Signature \_\_\_\_\_

Credit Cards unprocessed due to insufficient funds may not be eligible for Advance Rates.

50% Cancellation Fee for ALL orders cancelled or charged at show site. Payment must be received BEFORE service is provided.

THIS FORM MUST BE COMPLETED AND RETURNED FOR YOUR ORDER TO BE PROCESSED. KEEP A COPY FOR YOUR RECORDS.